

Minutes
Wednesday, August 17, 2022
Regular monthly meeting of the Village Board of Trustees

Present: Mayor Abrams

Trustees: David Flaherty
Dorene Weir
James Mark Browne
Susan Patterson

Also attending: Fire Department representative Larry Eisen; Climate Smart Chair William Mancini; Economic Development Director Renee Shur; Water Commissioner Dale Leiser; Code Enforcement Officer Peter Bujanow; Superintendent of Public Works David Booth and The Columbia Paper reporter Emelia Terasdale.

Mayor Abrams opened the regular monthly meeting at 7:00 PM everyone stood for the Pledge of Allegiance.

Clerk/Treasurer

A motion made by Trustee Weir to adopt the minutes of June 29, 2022 Special meeting and July 13, 2022 Regular monthly meeting; seconded by Trustee Patterson. All voted "aye."

Abstract

A motion by Trustee Flaherty approving the monthly abstract in the amount of \$72,004.81; general fund expenses of \$63,408.92; water fund expenses of \$4,351.63 sewer fund expenses of \$4,244.26; seconded by Trustee Weir. All voted "aye."

Treasurer Report

Annual Financial Report (AUD)-Due to a posting clichéd in the municipal financial software the village accountant and Treasurer were unable to file the AUD timely. A letter requesting a 60 day extension was sent to the State Comptroller's office. The municipal software company was contacted and they have corrected the posting error. Due to the posting error new monthly Treasurer's reports were submitted for June and July along with August's report. A motion made by Trustee Flaherty approving June, July and August's Treasurer's reports; seconded by Trustee Weir. All voted "aye".

American Recue Plan Act Local Fiscal Recovery Funds-The village received the 2nd half of the American Recue Recovery Funds of \$57,640.84.

Code Enforcement Officer

Code enforcement officer Peter Bujanow submitted his monthly report showing 11 permits issued.

Vendors on village property-In Peter's opinion, he feels the Village Board needs to have an approval process for vendors who will be on village property. Until he is able to create an inspection list he feels the village should issue a peddler's permit to the vendors. This will insure the village receives insurance certificates for each vendor. He requested the Village Board to review chapter 89 on Peddler's permit. Discussion concerning if the event holder has insurance over the event would the village require each vendor to submit an insurance certificate to the village. Peter is concerned if the village was unaware of the vendors attending then how will he know if they would require an inspection like a food truck.

Fire Department

Larry Eisen reported six calls, two drills and three details. Spot lights have been order for the UTV. They attended the Tuff trucks night at Lebanon Valley Speedway on August 5th and 6th. Their annual clam bake was held on August 6th. The Fire Company will march in the Chatham Fair Parade and invited the Village Board to march with them. Mayor Abrams requested a 9% increase from the Town of Kinderhook for the village's Fire Company budget.

Economic Development Director

Renee's Monthly report for July was received and will be posted to the village's website.

Kinderhook Business Overview- 2 Note, The Cocktail Lounge at The Aviary, September Gallery at The Kinderhook Knitting Mill will be opening in July. Damsel Garden will open in the Fall of 2022 and a bookstore in the 2nd floor of the Knitting Mill.

Promotional Projects-GeoTourist walking tour app is completing the second review and re-records. The two sided tourism visitor rack card is being printed by Berkshire Brochure and distribution will be through August of 2022. The graphic design for the tri-fold brochure on Mills Park has been completed.

Consideration of Application for NY Forward -Targets the revitalizations of down towns and focuses on a multi complicity of projects. They encourage the mix of multi projects consisting of private, non for profit and public. There is 10 million for each region. The village is in the Capital region. Each of the regional counsels nominates two communities 4.5 million dollars or 3 communities for 4.5 million and 2 communities for 2.25 million dollars. Renee and Mayor Abrams will meet on August 24 for the village's first consultation and technical assistance meeting. There is no matching funds unless you use license professional consultants. The funds can be awarded to anyone of the projects. If chosen the project needs to break ground within two years of the award. To apply there needs to be 3 to 5 million dollars of multiple projects. They do not allow acquisition of property. The village may want to see if the 1.8 million dollars needed for Williams Street and Albany Ave can be applied for with this project. The application is a narrative that is due by September 23 with at least one public participation meeting required. A public meeting can be held on August 31, 2022.

Village Square Garbage receptacles- the village is need of an additional garbage receptacle in the Village Square. When the Planning Board reviews a business's request for outside seating an outside garbage receptacle needs to be addressed in their plan.

KBPA.

Free Movie Night-The movie was highly successfully at The School. There were no complaints reported.

DPW

Sewer -Superintendent Booth reported there were sewer pump issues behind the bandstand at the grinder pump. A new pump was installed and the system was flushed.

Blockade planters-The DPW is pouring concrete planters to be placed in the village square on weekends. The planters will be used as a barrier to keep people from parking in the trough area.

Water- Superintendent Booth and Water Commissioner Leiser worked with Rich Winners from New York Rural Water on an asset management plan that listed a lot of the village's historical data on the water infrastructure in the village. The asset plan will be given to Trustee Browne to use for the long term planning he and Jerry Callahan are working on.

Paving and skid boxing-the town will assist the village DPW in paving and skid boxing village streets the second week of September.

Lead Service Line Replacement-Dave and Dale is meeting with Dan Valentine from Tighe & Bond on Friday at 8am to discuss if the village will be utilizing them for a plan.

Speed signs-The village purchased four speed signs to be installed in the village. Two signs have been programmed as of now. One will be installed at 87 Albany Ave on National Grid pole #96 and the second one will be installed at 31 Hudson Street National Grid pole #11. Trustee Browne will speak with the residents who live by the poles and will contact the State Troopers informing them of the installation of the signs.

Water and Sewer Commissioner-Dale reported past due water of \$2,274.76 and sewer of \$7,766.29. During Smith Well Drilling's last inspection the check valve on pump #1 was bad. It was last rebuilt in 2019. A faulty check valve moving back and forth could be the reason the pump house water readings were high.

50 Broad Street (Jane Monahan)-Has a leaky galvanized water pipe in her basement. Her feed comes off of Rt.9 which is approximately 400 ft from her house. The pipe would have to be pushed underground. Kelleher construction preforms that work and would be more than \$6,000. The village can go out the back of her house 75ft to Berkshire Drive and 45ft to the village's property. Mayor Abrams will discuss with the village attorney and Dale will request an estimate for the work to be performed.

Trustee Flaherty

Zoning Board-A workshop meeting will be held on August 22nd to discuss new members. The Mayor will be in attendance to discuss communications.

Village hall repair- the contractor Andrew Scharoun and the engineer spoke concerning the gutter along the back room. Peter is not sure if there is a financial change to the contract and is awaiting stamped plans of any changes agreed upon. Peter will follow up with Mr. Scharoun tomorrow to complete the small list to close out the project. Mr. Scharoun invoiced the village less \$300 to be held until the project is completed. He allowed the village DPW to use the lift he had on site to paint areas on the back of the Village Hall.

Trustee Weir

Recreation Commission -Met on August 8th and discussed the annual Fire Truck Day. Approximately 60 kids participated getting wet by the fire hose. Miracle Playground Equipment notified Trustee Weir due to numerous manufacturing delays it would be another month before they can provide a delivery date. The DPW suggested when the equipment arrives to have it delivered to the garage. They can build it in the garage and borrow equipment to move it to the playground. The Recreation Commission would like to have it delivered to the playground and use volunteers. Trustee Weir will contact Miracle Equipment to discuss.

Summer program- Trustee Weir distributed a survey to parents inquiring what they liked about the summer program and if they are interested in a full day program; would they be interested in paying a fee or paying for the field trips. She will share the results with the Village Board and the Recreation Commission. Trustee Weir contacted Cailey Nieto from the Health Department concerning the requirements to move to a full day program. Besides the purchase of a refrigerator there are no additional requirements.

Upcoming Events- there will be Music In the Park tomorrow night from 6pm to 8pm. A wide variety of music will be played by Lazy Bird. Community Night is scheduled for September 17th. There are 4 food vendors scheduled: Alvaro's Tacos, Chillin & Grillin Cheese, Tacos Diablos & Hanrah's 7 Spices.

Rothermel Park Revitalization Plan update-The committee met last night, and they are on track to present the survey to the board for approval at the next regular monthly meeting. Trustee Weir will research the cost of a mailing permit.

Little Free Library-Trustee Weir is in hopes the village can build at least one of the two libraries by October in support of dyslexia month. A donation of coded books and two children benches one for each location is proposed. If by October a ribbon cutting ceremony will be planned. Mayor Abrams requested the Mills Park committee be consulted concerning the addition of the Little Free Library and children's bench.

Girl Scout Mural-On several occasions the bucket holding the chalk for the mural disappeared. The DPW affixed a mailbox to the building to hold the chalk.

Trustee Browne

Historic Preservation Commission-the HPC is meeting tomorrow with three applications. They will also be preparing to recommend an alternate member.

Long-term financial planning-Jerry Callahan and Trustee Browne met with Trustee Flaherty to discuss his budget and the Village Hall for the financial planning. They will be working on how to find the seed money to start on the Albany Ave project. He stated the village has gone through four mayors and several engineering firms trying to complete this project and now the village has been awarded 1.8 million dollars. It is money the village will receive with a lot of requirements associated with it. The grant is an 80/20 match with ADA requirements unless the village goes through an exemption and waiver procedure. The public right of way access has to be followed by the letter of the law. Trustee Browne submitted a 15 step procedure report to the village board on how the village will move forward. The village board will meet in executive session to discuss the selection of contractors. Trustee Browne, Former Mayor Dunham and Mayor Abrams will meet with DOT to submit the Initial Project Plan and a Project Management Plan. Trustee Browne walked the board through the steps noting the project is emphasizing on Pedestrian and Bicycle Improvements. This project does not include the water project. The Village Board cannot see doing this project without doing the water project. If the village commits to the project the village will need to go to the public for approval of a bond for the project and will have to commit to the water project. The village can apply for the WIIA grant for the water portion. Mayor Abrams has a meeting on Friday concerning the WIIA grant.

Trustee Patterson

Planning Board- Short term Rentals (STR)-the Planning Board received feedback from the village attorney on their first working draft of the short term rentals. At their August 4th meeting they incorporated the feedback and now have a second working draft and they will continue to work on the draft at their September meeting. They are looking to add residency requirements of owners of short term rentals, occupancy requirements for guests at the rental, maximum number of units an owner may have, giving the guest a good neighbor brochure, and looking at best practices from other municipalities. They have invited current owners and neighbors of current owners to participate.

General Code-Will commence with the Organizational review starting next week. The village can expect the first deliverable in September. The village will have 6 to 8 weeks to respond. At that time the village it will need to be determined if a committee will need to create or Trustee Patterson and Clerk Heeder can handle and assistance with the CEO and village attorney.

Climate Smart Task Force -Mr. Mancini was unable to stay for the entire meeting he requested Trustee Patterson give a report. His monthly report is posted on the village's website for public review noting Heat Pump Presentation; Lighting analysis; Light bulb exchange; EV Charging Station.

NYS Climate Action Council's Draft Scoping Document-He requested the village review the Resolution he provided previously in support of the NYS Climate Action Council's draft scoping plan for the implementation of New York's Climate Leadership and Community Protection Act. The NYS Climate Act was signed into law in 2019 and is one of the most ambitious climate laws in the world.

Recycling tour- If anyone on the board would like to attend the recycling tour at County Waste in Albany on August 30, 2022 at 10 am.

Mayor Abrams

Water Infrastructure Improvement Act Grand application update-The WIIA grant is due September 9, 2022 at 5pm. There is 225 million available across the state. This is for the replacement of the water lines on Albany Ave and William Street. Mayor Abrams has a meeting with HVEA on Friday to discuss the engineering specs and adjusting the cost structure for the grant. He requested several letters of support from elected officials, Columbia County Health Department, and NYRWA. He will also be submitting a petition from residents. Tighe & Bond submitted the last grant free of charge. They are requesting \$1,000 to submit the 2022 WIIA grant and \$2,000 for an engineering plan for Lead Service Line Replacement grant that is due at the end of the month. The state is requiring to replace a percent of leads service lines per year. Mayor Abrams made a motion to sign a contract with Tighe & Bond in the amount of \$3,000; seconded by Trustee Flaherty. All voted “aye”.

Award for Phase II of the village roads, sidewalk, and drainage engineering report-Tighe & Bond completed the first phase of the street analysis. The second phase estimate is over \$6,000. Mayor Abrams received a quoted from Tighe & Bond for \$ 9,500 and a Quote for Ceighton Manning in the amount of \$9,750. Tighe & Bond will walk the streets and include drainage in their report where Creighton Manning did not have drainage. The report should be back prior to next year’s budget. A motion made by Mayor Abrams to hire Tighe & Bond for Phase two for Roadway Inventory, Assessment, and Capital Improvement Plan; seconded by Trustee Flaherty. All voted “aye”.

Application for Use

A motion made by Trustee Flaherty approving the following applications; seconded by Trustee Weir. All voted “aye.”

- a. Ms. Gullen is requesting the Playground Pavilion and the K-3 filed on 8/21/22 for a child’s birthday
- b. Kinderhook Reformed Church is requesting a sign to advertise Brooks BBQ to benefit Kinderhook Cemetery 9/14-9/22.

Taxpayer Time

Renee complemented Trustee Browne on the timeline he provided and requested when available if they will share the time line with the public. When Trustee Browne receives approval from DOT the village will list the project on the village’s website as the village does on previous projects.

Peter Bujanow requested the village consider purchasing ceiling fans for Van Buren Hall. He felt it would be a value to the Hall and its renters. Trustee Flaherty noted the Van Buren Hall committee was not in favor of ceiling fans and the cost may out way the benefit but it can be addressed again.

A motion made by Mayor Abrams to adjourn the meeting and enter into executive session to discuss the hiring of contractors at 8:33pm; seconded by Trustee Flaherty. All voted “aye.”

A motion made by Trustee Weir to adjourn executive session at 9:15pm; seconded by Trustee Browne. All voted “aye.”

Respectfully submitted,

Nicole H. Heeder
Village Clerk